

Oundle Cruising Club



Membership Rules

(Sept 2020 V.5 0.4)

Rules and Bye-Laws of Oundle Cruising Club

All previous rules rescinded

1. Name

The club shall be known as the 'Oundle Cruising Club', hereinafter referred to as the Club. The Club's colours shall be dark blue background, with a three bladed ship's propeller with the letters OCC (in gold) between each blade as per the front cover. The Club is a Member only Club.

2 Objects

The Club shall exist for the purpose of promoting for its members all facilities incidental to boating in general and in particular, boating on the River Nene.

3 Membership

3.1 The Club consists of 4 types of membership as follows:

- . Individual Membership
- . Family Membership
- . Honorary Life Membership
- . Long Service members

Candidates for membership shall have no privileges whatsoever in relation to the use of the Club and its premises until the applicant's proposal is paid in full and accepted to be ratified at the next Committee meeting.

3.1.1 Individual Membership

3.1.1.A Individual membership is open to anyone who does not wish to bring a partner or dependants to use the Club facilities on a regular basis. Individual members have a right to vote at the AGM. Application for election to the committee, can only be after being a Full Member of Oundle Cruising Club for one full year, from the date of joining OCC.

3.1.1.B To be proposed for an Officer/ Flag Officer positions the applicant must have served on the committee for a minimum of one year as a committee member.

3.1.2 Family Membership

Family Membership will be available for up to 2 adults and dependants up to the age of 18 years as a family unit. The facilities of the Club are available to all members of the Family Membership while at least one adult is present. Only the adult members of the Family Membership will have the right to vote and have the same rights as Individual Members.

3.1.3 Honorary Life Membership (HLM)

The General Committee may elect HLMs up to a total not exceeding five percent of the total club membership. They shall not be liable to any payment of subscription or fees and HLMs shall have all the rights of Family Membership

3.1.4 **Long Service Members**

Members who have continually been members for over 20 years shall pay a reduced membership annual Fee of £10 per person.

3.2 **Candidates for Membership**

Candidates for membership shall submit a completed application form to the Club Membership Secretary together with any joining fee, if applicable, and the membership fee. The form should bear the signature of a Proposer (committee member) and seconder (club member) and then the NAMES ONLY displayed for a least 7 days on Club premises. Full details only available at the Next Committee meeting, if required, this is to comply with individual data protection rules.

3.3 Election of candidates for membership take place at a General Committee meeting properly convened for the purpose or at the next monthly meeting of the Committee. The Committee shall have the absolute discretion in this matter. Every Member joining the Club implicitly undertakes to comply with these rules and bylaws and any refusal or neglect to do so may render them liable to be reprimanded, suspended or expelled.

3.4 **Visitors from Associated Clubs.**

Visitors who are members of the following organisations may be allowed to enjoy the facilities offered by the Club as visiting members of Associated Clubs, but have no voting rights at an AGM.

- Members of the ANRC
- Members of the AWCC
- Members of any recognised boating club or organisation who will have reciprocal arrangements with the Club and are fully paid up members of that organisation.

3.5 To comply with Licensing Laws, when children of paid up members that reach the age of 18 years are still enjoying the privileges of the Club then they must become members in their own right. Subject to joining within a 12-month period of reaching the age of 18, the normal joining fee, if applicable, will be waived and only completion of a membership application together with the annual subscription payment will be required.

3.6 The exception being where the applicant is under 20 and is in full time education in which case although a membership application must still be completed, the membership fee will be waived until either completion of full-time education or 20th birthday whichever is the sooner,

3.7 In order to qualify for this concession, the parents of the said children must have themselves enjoyed continued membership for a period of at least 12 months previously.

3.8 If the option to join is not exercised immediately following the 18th birthday, then the normal guest rules will apply and once 12 months has elapsed, any subsequent application for membership will be as per a new member, inclusive of any joining fee.

3.9 Members of other clubs, having moorings at other clubs, shall be allowed Individual/Family Membership of the Oundle Cruising Club and therefore as members of OCC may vote at an AGM. Any full members of other clubs may not serve on the OCC committee.

- 6.3 The Flag Officers/Officers and all members of the General Committee with the exception of the Rear Commodore, shall be elected at the Annual General Meeting. The retiring officers shall be eligible for re-election, the Rear Commodore will stand down on the retirement of the current Commodore who will then assume the rear Commodore's role.
- 6.4 The Committee shall conduct the general business of the Club and have a power to enforce rules and create and rescind such bye laws as may be necessary for the conduct of the Club in conforming with these rules. All bye laws created must be submitted for incorporating within the rules at the next AGM. A copy of all bye laws shall be posted on the Club's notice board.
- 6.5 The Committee shall have the power to reprimand, suspend (for a period not exceeding 364 days) or expel any member whose conduct within the Club's premises or elsewhere shall in their opinion render him/her unfit for membership. No member unless convicted of an offence by a court of summary jurisdiction or other court shall be reprimanded, suspended or expelled without the member being afforded the opportunity to advance a defence or to resign his/her Membership.
- 6.5.1 The member must be given written notice to attend a Committee Meeting and a minimum of 7 days' notice should be given. The notice should also contain the allegations made against them.
- 6.6 Every member shall within 14 days give notice to the Membership Secretary/Honorary Secretary of any change in his/hers address. Where a change of address is not properly notified any notice posted by the Secretary to the address held by the Club shall be deemed as service of that notice.
- 6.7 A member suspended or expelled loses all rights to use of the Club and /or its facilities with immediate effect and subsequent notification will be made in writing by the Honorary Secretary. No refund of subscription is due to any member suspended or expelled.
- 6.8 The Committee's decision to reprimand, suspend or expel a member must have a two thirds majority of the Committee present voting in favour of the motion.
- 6.9 All cases involving disputes, disciplinary and other contentious matters not provided for in these rules shall be referred to the General Committee and their decision will be final.
- 6.10 The Committee shall meet a least once per calendar month (exception is August) but may convene more regularly if desired.
- 6.11 Any member of the General Committee being absent from more than 3 consecutive meetings of the General Committee, shall unless they send an apology, cease to be a Member of said Committee. Any member of the committee not abiding by club etiquette shall be removed from the Committee by majority of the committee voting for this action.
- 6.12 A quorum is a majority of the committee at the time of any votes required.
- 6.13 Every member of the General Committee shall have one vote and in the event of equality of votes the presiding Flag Officer of the meeting shall have in addition to his/her vote as a member of the Committee, a second or casting vote. For the purpose of this rule Flag officer includes every member of the Committee.

- 6.14 If on any occasion it is necessary for a Flag /Officer of the Club to make an immediate decision of a matter between Committee meetings they should consult as many of the Committee members as available to implement the decision . If the decision is of a serious or legal nature, the Commodore/Vice Commodore must be informed and two committee members before any action is taken. Any decision taken should be reported at the next Committee meeting and the names of those Committee members consulted should be stated at that time.
- 6.15 The Committee shall be empowered to co-opt full members to fill Committee vacancies as required or extend the number of Committee places should circumstances require such actions.
- 6.16 The Committee may appoint such sub-Committee as it thinks fit to assist with any functions providing a Flag Officer/Officer or Committee member chairs all such sub-Committee meetings. All financial or legal commitments of the sub-Committee must be approved by the main Committee before implementing.
- 6.17 Committee member who vacates his/her office on the General Committee shall also be deemed to have vacated his/her office on the sub-Committee, unless otherwise decided by the General Committee.

7. **Voting Rights**

- 7.1 Full members who are fully paid up shall have one vote each. All Honary Life members shall have one vote each. Associate members having no voting rights.

8. **Annual General Meeting (AGM)**

- 8.1 The AGM will be held during the month of March in each year. Any business other than the election of the Officers and Committee or the adoption of the accounts must be notified to members in the notice convening the meeting. At least 21 days clear days' notice of an AGM of such business must be notified to the members. General Committee proposing such business for consideration must submit a written statement of the proposal to the Honary Secretary by the 31st January in each year prior to the General Meeting.
- 8.2 The Financial year of the Club shall end on the 31st December of each year and the Treasurer shall be responsible for keeping an account of the Club's finances during his/her year of office. A copy of the Club's audited accounts shall be displayed in the clubhouse for at least 14 days prior to the Annual General meeting. Any surplus or profit of the Club shall be applied in such manner as the General Committee considers best in the interest of the Club and in the furtherance of the objects of the Club subject to the Club's wishes as contained within the rules. No surplus or profit or funds of the Club shall be distributed amongst Club members for any reason.
- 8.3 The notice to convene the Annual General Meeting will be posted on the Club Notice Board and Club website.

9 **Extraordinary General Meeting**

- 9.1 The general committee may at any time call a General Meeting by posting a notice in the Clubhouse giving 21 days' notice of date and Agenda for any specific business.
- 9.2 Any 30 voting members may join together to request the Honary Secretary to summon by notice a General Meeting. The requisition to the Honorary Secretary must be made in writing.
- 9.3 At any General or Extraordinary General Meeting of the Club every full member and Honorary member shall have one vote . In the event of the voting being equal the chairperson of the meeting shall have the casting vote over and above his/her normal vote as that of a full member.

At any General Meeting a declaration by the chairperson that a resolution has been carried or carried by particular majority, or lost or not carried by a particular majority shall be conclusive.

9.4 Any General Meeting properly convened shall have the power to remove any member from any position they have within the Club or its Committee.

9.5 The auditor shall be entitled to attend any general or emergency meeting of the Club and to receive all notices of any other communication relating to any General Meeting which any member of the Club is entitled to receive and to be heard at any meeting which he/she attends on any part of business of the meeting which concerns him/her as auditor.

9.6 An EGM will be called if the club's lease is not renewed. Members will vote, either on continuing the club and seeking new premises elsewhere or closing the club. If the vote is to close the club, then once all debts have been cleared, the club assets will be distributed equally amongst all members

10. Guests.

10.1 Under normal circumstances a member may introduce up to 3 guests at any one time, to the club. The name and address of the guest(s) together with the name of the member introducing them must be entered in a book provided for that purpose. No guest may be introduced to the Club on more than 6 occasions per year.

10.2 Guests shall be allowed to purchase intoxicating liquor either directly or indirectly provide they have been signed in in accordance with Rule (10.1)

10.3 The introducing member must accompany their guests during the period of the guests' stay in the Club.

10.4 Any member who introduces a guest from the following categories may be expelled from membership on the fact being duly proven and it shall be the duty of any Club member becoming aware of such a breach of this rule to report it at once to the duty officer of the day.

Persons that will NOT be admitted as guest

10.4.1. Former members who have been expelled.

10.4.2 Former members who have ceased to be members through non- payment of Monies outstanding to the Club.

10.4.3 Persons who have been nominated and who have been rejected for membership.

10.4.4 Members under suspension.

10.4.5 The Committee may suspend or vary the rules concerning guests at any time for such periods as they may think fit, provided it does not contravene the 2003 Licensing Act 2003 and any future amendments to Licensing Regulations.

11 Supply of Intoxicating Liquor

11.1 The purchase for the Club and the supply by the Club of intoxicating liquor shall be exclusively controlled by the General Committee or by such sub-Committee as the General Committee may appoint in accordance with rule (6.16). Subject to any provision to the contrary contained in the Licensing Act 2003 the permitted hours during which intoxicating liquor may be supplied to or consumed by members on the Club premise may be at the discretion of the General Committee but at times within the relevant licensing laws of the day in question.

11.2 No member or guest will bring intoxicating liquor or soft drink refreshments for consumption on the Club's premises at any time for any reason, with the exception of very young children

and/ or adults for health reasons. Any member or guest contravening this rule will be asked to leave the Club premises at once and the member may be liable to be expelled if duly proven. If a guest from an Affiliated Club is caught in contravention of this rule, the Commodore, Vice Commodore, or Flag Officer of any visiting boating Club or member's guest contravening this rule, will be informed of the members/guest expulsion.

- 11.3 No person under 18 is allowed to purchase, consume or sell intoxicating liquor on the Club premises, no member, guest or other persons must purchase on behalf of, or supply from any source, intoxicating liquor to persons under 18
- 11.4 The following persons may be admitted to the Club and intoxicating liquor may be sold to such person by or on behalf of the Club for consumption on the premises and not elsewhere namely:
 - 11.4.1 Paid up Family and Individual members and Honary members and their guests
 - 11.4.2 Members qualifying for associate status through affiliation with other boating clubs and their guests
 - 11.4.3 Prospective new members, up to a maximum of 6 occasions providing their names and addresses are entered in the visitors' book and they are accompanied by a member while on the premises.

12 Special Events/Private Functions

- 12.1 Subject to Committee approval, the Club may be hired out for events to third parties with or without financial consideration, but under no circumstances may licensable activity take place (i.e:- the sale of intoxicating liquor, entertainment, dancing, music etc) unless a Temporary Events Notice has been notified to the Licensing Authority and Police prior to the event.
- 12.2 The Club may from time to time hold events which are open to the general public, but under no circumstances may licensable activity take place (e.g. sale of intoxicating liquor, entertainment, dancing, music, etc) unless a Temporary Events Notice has been notified to the Licensing Authority and Police prior to the event.
- 12.3 There may be no more than 12 special events per calendar year that require a Temporary Events Notice
- 12.4 Fully paid up members of the Club may with the Committee's approval be granted to use the Club for private functions. In order to comply with the Licensing Act 2003, it is essential that,
 - 12.4.1 All persons who are not members must be signed in as guests.
 - 12.4.2 The member who is hosting the event must assume responsibility for payment of all drinks.
- 12.5 No alteration to any Rule 11 or 12 may be made regarding licensable activity without the consent of the Licensing Authority.

13 Club Moorings & Visiting Boats

- 13.1 Visiting boats may only moor on the riverside of the island. Arrangements must be made with one of the Harbourmasters, or in their absence with a member of the committee before or on their arrival. Visiting boats may only remain on riverside moorings for 48 hours unless Strong Stream Advice is in force. (SSA)

- 13.2 Full members of OCC not moored at OMV are allowed to moor outside the Club for a maximum period of fourteen days in every three months period provided that the owner is in attendance. In the event of a period in excess of seven days a mooring fee may be levied by Oundle Marina Village.
- 13.3 Boats which have permanent moorings at Oundle Marina Village Ltd may only moor outside the clubhouse on Friday and Saturday nights and must return to their moorings on Sunday evening this is extended to Monday evening on Bank Holidays. Boats can remain at the club moorings for a period of fourteen days in each three months period during holidays provided that the owner is in attendance unless instructions to the contrary are issued by Oundle Marina Village whose ruling cannot be countermanded. The exception is if SSA is in force and /or if water levels prevent returning to OMV moorings.

14 Club Premises and Property

- 14.1 Members and their Families/Guest/Visitors shall refrain from any action detrimental to the Club's property. Club property shall not be removed from the Club without the permission of the General Committee.
- 14.2 No building or other structure may be placed on the Club's property without the permission of the General Committee.
- 14.3 Any keys to the Club's premises that are loaned to members are the Club's property and must not be copied and shall be returned to the membership Secretary upon request or should the member resign, be expelled or cease to be a member for any other reason.
- 14.4 Any person damaging furniture or property of the Club shall make good the same to the satisfaction of the General Committee
- 14.5 Dogs on club property must be on a lead at all times and under the control of the owner or another responsible person. All fouling must be cleared away by the said person. Dogs are not allowed in the clubhouse when food is being served.
- 14.6 The Club exits must be unlocked during hours of opening to their members/guests and visitors. The Club undertakes to adhere to the wishes of the Chief Fire Officer of Northamptonshire County Fire Service in maintaining the safety of members/guest and visitors using the Club premises

15 Members'/ Guests'/Visitors' Property

- 15.1 The Club accepts no liability for loss, theft or damage by fire of any Members' / Guests' / Visitors' property on Club's premises or property including cars and personal clothing.
- 15.2 Following the negotiation of the new lease (Signed in 2020) the committee would like to remind members that they are responsible for their own and Guest/Guests' safety when on the areas designated as Oundle Cruising Club and Oundle Marina Village. Please be aware that OCC and OMV are not liable for any loss or injury caused by negligence by Members or their Guests.

16 Vehicles and Club property

- 16.1 There is a speed limit of 10 mph through the marina and on the roadway to the Club, members/guest and visitors are to adhere to the speed limit.
- 16.2 No vehicle may be beyond the vehicle park without the permission of the General Committee nor without that permission may any vehicle be parked on Club's property other than the vehicle park.
- 16.3 No vehicle may be left on the vehicle park for a period in excess of 72 hours without the permission of a Harbourmaster. Or in their absence, a Committee member.
- 16.4 Members, guests and visitors must park their vehicles in an orderly manner. No exit from the club may be blocked by vehicles.

17 Definitions

- 17.1 In these rules, including this rule unless the subject or context are inconsistent therewith, words importing the singular or plural shall include the plural or singular respectively. Words denoting the masculine gender shall be deemed to include the feminine unless the contrary intentions apply.
- 17.2 Amendments to rules will be posted on the Club notice board as required and instigated as needed by law. Amendments are to be ratified at the next applicable AGM.

Contact and Other Useful Information

Oundle Cruising Club
Oundle Marina
Barnwell Road
Oundle
Peterborough
PE8 5PA

Website: www.oundlecrusingclub.co.uk

Club Telephone Number: 01832 275297

If you wish to gain access to the clubhouse when the marina gates are closed, please ring the club telephone number(above) during normal club opening hours to arrange entry.

(E & O E accepted)



Oundle Cruising Club

Rules and Bye-Laws of Oundle Cruising Club

Amendments Supplement to Issue OCC 2020 V5.04 10th Sept 2020

Date:- **Section Ref:-**

Wording:-

Agreed & Instigated by Committee Date.....Posted in Club.....

Ratified at AGM.....

All previous rules rescinded

Printed